CATPlan

for Main Contractors

CAT Plan is a web based document management system with full audit trail for all phases of the project process.

- Design
- Tender (main contractor and subcontractors only)
- Construction
- Maintenance

CATPlan is flexible and affordable for any size of project and there is a plan to suit most budgets.

INTRODUCTION

CATPlan can be a consolidated project solution for all parties including the consultants, the main contractor and their subcontractors or it can be used just for a particular phase such as design, tender, construction or after project maintenance.

CATPlan can be simple or comprehensive to suit the complexity of each project. It has track and trace on all actions. CATPlan uses the latest technology to streamline document management and provides administration tools to manage your system.

The phases are overviewed on the following slides.

Relevance

CATPlan is relevant to what you do from day to day and maintains contractual audit trail.

Uniformity

Keep all project documents for all projects in the same place with a uniform filing structure.

Subcontractor Interface

CATPlan is really user friendly and menu's are logical so the site is easy to navigate.

DESIGN PHASE

- Multiple Folders for Document Storage

- Invitations for the Design Team

- Load and Locate Documents to Category Folders

- Wide Range of Document Formats are Supported not Just PDF

- Auto Supersede Previous Revisions

- History of All Documents

- Publish Documents to the Main Contractor

- Send and Receive a Project Notice

- Auto Document Registers and Transmittals

- Monitor History of All Activity (no deniability)

- Downloads are Date and Time Stamped with Revision Date

- Full Audit Trail on All Actions by All Parties

Superseded Documents are Stored and Always Available

A Point of Difference for Your Practice

Add the Construction Phase

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TENDER PHASE

- Load and Locate Documents to Category Folders
- Allow Consultants to Load Documents but Conceal Tender Activity
- Supercede and Store Previous Revisions
- Publish Documents to Subcontractors
- Send Subcontractors a Tender Invitation
- Send a Notice to Tenderers
- Auto Document Registers and Transmittals
- Subcontractors Can Decline Invitations to Avoid Unnecessary Follow Up
- Subcontractors Can Upload their Tenders
- History of All Documents
- Monitor Subcontractor Activity
- Full Audit Trail on All Actions by All Parties
- No Deniability
- Add the Construction Phase if Your Tender is Successful

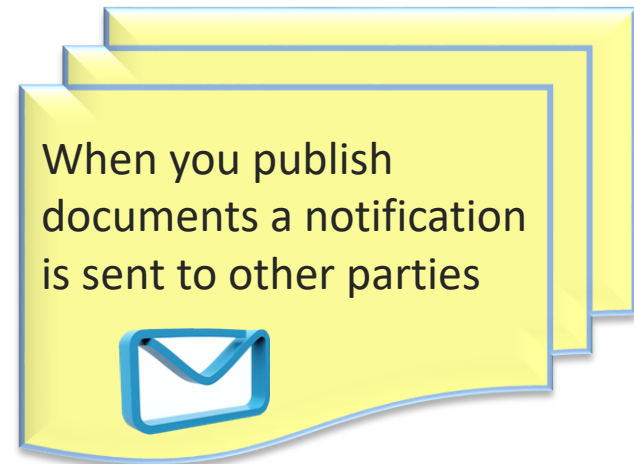Subcontractors Can Decline an Invite, Save Time on Follow Up

Big Savings on all Tenders

Add the Construction Phase

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CONSTRUCTION PHASE

Change Phase if Tender is Successful

- Add Construction Phase if Your Tender is Successful or Start at Construction
- Invite Subcontractors to Join the Project Team
- Load Documents to Category Folders
- Supercede Previous Revisions
- Relocate Documents
- Publish Documents
- Secure Folders from the Consultants
- Secure Folders from the Subcontractors
- History of All Documents
- Auto Document Registers and Transmittals
- Auto Notify Invitees on Publish (optional)
- Notifications Include a Document List, so Details are the Point of the Email
- Monitor Subcontractor Activity
- Project Notices for the Consultant and Subcontractors
- Full Audit Trail on All Actions by All Parties

When you publish documents a notification is sent to other parties

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MAINTENANCE PHASE

CATPlan is ideal for the maintenance phase of projects whether it is the defects liability period, standalone maintenance contracts or just for storeage. Minimise the risk of misplaced and out of date documents.

- Load Documents to Category Folders

- Supersede Previous Revisions

- Relocate Documents

- Publish Documents and Notify Project Participants

- Secure Folders to Your Own Team that are Not for the Contractors

- History of All Documents Including All Revisions

- Auto Document Registers and Auto Transmittals

- Monitor Contractor Activity

- Project Notices for the Main Contractor and Other Consultants

- Full Audit Trail on All Actions by All Parties

Add internal documents such job cards and progress photos.

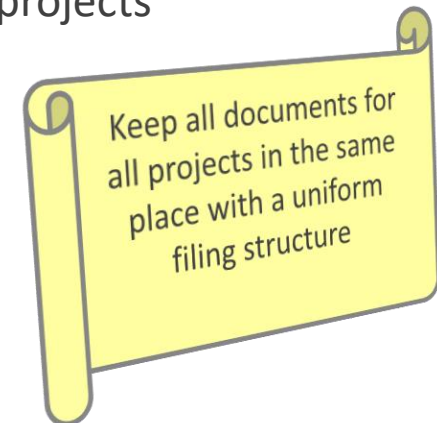Access Documents from a Mobile Device

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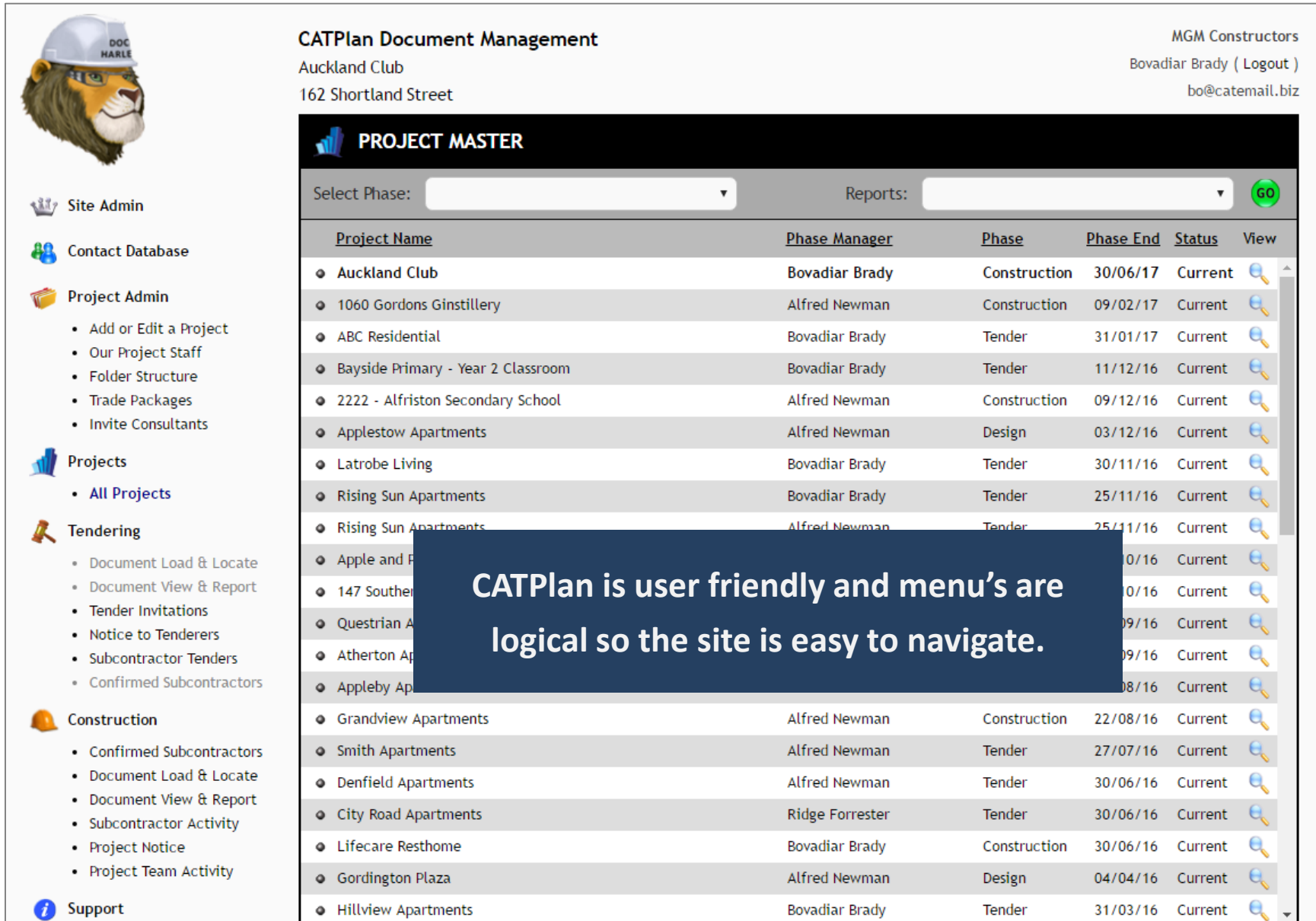
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ADMINISTRATION FEATURES

CATPlan has a focus on providing you with flexibility and administration functions which personalise the site to suit your company. For example you can: -

- Set up a default logo with the facility to have a project specific logo

- Set up a master set of folders that default to every project

- Set up secure folders that are just for your internal team

- Import contacts from a spread sheet

- Allow consultants and contractors to manage their own contact details

- Set up default blurb for all invitations so that standardisation is achieved

- Set up a master set of trade packages that default to new projects

- Set up discipline specific blurb for project invitations

- Purchase additional phases if relevant to the project

- Set security levels for your team

Keep all documents for all projects in the same place with a uniform filing structure

WHAT DOES CATPLAN LOOK LIKE

CATPlan Document Management
Auckland Club
162 Shortland Street

MGM Constructors
Bovadiar Brady (Logout)
bo@catemail.biz

PROJECT MASTER

Select Phase: [▼]   Reports: [▼] GO

Project Name	Phase Manager	Phase	Phase End	Status	View
Auckland Club	Bovadiar Brady	Construction	30/06/17	Current	
1060 Gordons Ginstillery	Alfred Newman	Construction	09/02/17	Current	
ABC Residential	Bovadiar Brady	Tender	31/01/17	Current	
Bayside Primary - Year 2 Classroom	Bovadiar Brady	Tender	11/12/16	Current	
2222 - Alfriston Secondary School	Alfred Newman	Construction	09/12/16	Current	
Applestow Apartments	Alfred Newman	Design	03/12/16	Current	
Latrobe Living	Bovadiar Brady	Tender	30/11/16	Current	
Rising Sun Apartments	Bovadiar Brady	Tender	25/11/16	Current	
Rising Sun Apartments	Alfred Newman	Tender	25/11/16	Current	
Apple and			0/16	Current	
147 Souther			0/16	Current	
Questrian A			09/16	Current	
Atherton Ap			09/16	Current	
Appleby Ap			08/16	Current	
Grandview Apartments	Alfred Newman	Construction	22/08/16	Current	
Smith Apartments	Alfred Newman	Tender	27/07/16	Current	
Denfield Apartments	Alfred Newman	Tender	30/06/16	Current	
City Road Apartments	Ridge Forrester	Tender	30/06/16	Current	
Lifecare Resthome	Bovadiar Brady	Construction	30/06/16	Current	
Gordington Plaza	Alfred Newman	Design	04/04/16	Current	
Hillview Apartments	Bovadiar Brady	Tender	31/03/16	Current	

Left sidebar menu:

- Site Admin
- Contact Database
- Project Admin
  - Add or Edit a Project
  - Our Project Staff
  - Folder Structure
  - Trade Packages
  - Invite Consultants
- Projects
  - All Projects
- Tendering
  - Document Load & Locate
  - Document View & Report
  - Tender Invitations
  - Notice to Tenderers
  - Subcontractor Tenders
  - Confirmed Subcontractors
- Construction
  - Confirmed Subcontractors
  - Document Load & Locate
  - Document View & Report
  - Subcontractor Activity
  - Project Notice
  - Project Team Activity
- Support

CATPlan is user friendly and menu's are logical so the site is easy to navigate.

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ABOUT CONSTRUCTION SOFTWARE

Our point of difference is construction knowledge and experience. CAT software is developed by construction people for construction people and results from years of experience at the coal face across all disciplines.

Staff associated with the CAT Software brand are construction professionals and the support is awesome with quick turnaround time. We are construction administration specialists and really understand how a construction business operates and how the system applies to your business and not just how it works.

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